Texas Bar College
A Professional Society of Legal Scholars

PARALEGAL MEMBER APPLICATION

Education requirement: You must accrue 10 (1 ethics) course credit hours plus 2 (1 ethics) self-study hours for a total of 12 credit hours per calendar year. Review the *Regulations Regarding Associate Members* on the next page.

Membership Fee: Paralegal Associate Membership in the College is $40 annually. Please pay online at texasbarcollege.com.

_____
Full Name (this will be used for your membership certificate)

_____
Firm Name and Address

_____
Preferred Mailing Address

_____   _____
Telephone   Email

_____
Paralegal Division Membership Number (if applicable)

_____
Name and Bar Card Number of Supervising Attorney

Certification of Applicant: I certify that I have read the *Regulations Regarding Associate Members*, that I attended the CLE hours shown on the attached statement, and that I meet all the qualifications of membership as defined in the *Regulations Regarding Associate Members*.

_____
Signature of Applicant

Certification of Supervising Attorney: I certify that the applicant denoted above performs services for me as a paralegal, as defined in the *Regulations Regarding Associate Members*, and that the applicant is of good moral character.

_____
Signature of Supervising Attorney

Submit completed application to barcollege@texasbar.com.

REGULATIONS REGARDING ASSOCIATE MEMBERS
OF TEXAS BAR COLLEGE

I. Purpose. In delivering the highest quality legal services to clients, the lawyer-paralegal team is an essential element. As the law develops, continuing legal education for paralegals is as important as it is for lawyers. Through associate member status, the College honors paralegals that make a commitment to maintain and enhance their professional skills through attending an extraordinary amount of continuing legal education hours. Requirements and benefits for associate members are the same as for lawyer members of the College except as set forth below.

II. Membership Requirements for Associate Members. A paralegal may become or may maintain their status as an associate member of the College by (1) completing twelve (12) hours of accredited CLE in the previous or current calendar year, which must include two (2) hours of ethics, (2) paying the required fee, (3) submitting an application form on which a licensed Texas attorney verifies the applicant's good character and qualifications as a paralegal, and (4) submitting a report identifying the sponsor of the CLE programs attended, the specific topics included, the names and firms of speakers on the programs.

Accredited CLE may include up to 3 hours of teaching credit (with no carry-over hours) and 2 hours of self-study (1 hour can be ethics). An Associate Member may carry over up to 6 hours of accredited CLE to the following calendar year.

III. Definition of a Paralegal. A paralegal is a person, qualified through various combinations of education, training, or work experience, who is employed or engaged by a lawyer, law office, governmental agency, or other entity in a capacity or function which involves the performance, under the ultimate direction and supervision of a licensed attorney, of specifically delegated substantive legal work which work, for the most part, requires a sufficient knowledge of legal principles and procedures that, absent such a person, an attorney would be required to perform the task.

IV. Approval of Courses, Videotapes, and Audiotapes. The Paralegal Division of the State Bar of Texas shall review all reports submitted by initial or maintaining membership and approve the courses identified as to their appropriateness for the continuing legal education of paralegals. All submissions accredited for attorney CLE by the Minimum Continuing Legal Education Department of the State Bar of Texas shall be approved.

V. Fees. The fee for members is $40 annually, due by December 31st.

TEXAS BAR COLLEGE PARALEGAL MEMBER APPLICATION
– LIST OF COURSES ATTENDED –

NAME:_____ **YEAR:**_____

Instructions: You must accrue 10 (1 ethics) course credit hours plus 2 (1 ethics) self-study hours for a total of 12 credit hours per **calendar year**. You are allowed to carry forward up to 6 hours from the prior calendar year. You must also complete the application form and pay the $40 annual membership dues by December 31st.

Date	Topic (include MCLE # if provided)	Speaker	Sponsor	Hours	Ethics
			TOTAL:		